





This year, METS celebrates 30 years of excellence in delivering quality training to students throughout New South Wales.

METS is a leading RTO and approved Smart & Skilled Provider, delivering nationally recognised qualifications within the Children's Services, First Aid, Individual Support and Disability, Business, Retail, Community Services, Hospitality and Supply Chain Operations industries.

METS offers a variety of blended learning options:

- Traineeships & SBATs (School Based Traineeships)
- Online courses
- Job Ready Programs
- LearnAbility@METS
- Virtual, instructor-led training in online classes
- Face to face classroom sessions for group bookings

Building on its legacy, METS continues to focus on the delivery of excellence in training and skills development to benefit future generations. We are currently committed to:

- Deepening and growing our relationships within the industries we offer qualifications in, diversifying our operation whilst maintaining our position as leaders within the childcare sector
- Continuation of the development of the Online@METS offerings, incorporating new micro-credential courses, enabling students with the ability to enrol and pay online
- Expanding offerings via virtual instructor-led training, including in the delivery of CPR and First Aid courses
- Showcasing the pathways to career progression offering opportunities to start in Certificate II level qualifications and continue to Diploma level
- Further promoting the wonderful opportunities for participants and employers who take part in the LearnAbility@METS program, broadening our offer from Hospitality to also include Retail, Business and Supply Chain Operations
- Continuing to build a respected presence for SBAT's
- Ensuring we take up new opportunities to lead the way in the VET sector, for example partnering with key stakeholders on leading projects such as More Jobs More Care

1991



METS commenced in Seven Hills as an incorporated Disability organisation in July 1991 with the support of a Community Board of Directors located at 5a/195 Prospect Highway, Seven Hills, later moving to 2/9 Killo Cres, Glendenning.



2000

Around 2000, METS operated as a Registered Training Organisation, Auspiced by Jobs Australia, specialising in the delivery of training within the children's services sector, gaining a highly respected reputation as a leading provider.

2004



METS then applied to become an RTO in its own right and was successful on 22nd of October 2004, registered as Macquarie Employment Training Services Inc (RTO code 91018).



2014

Macquarie Employment Training Service Inc. was purchased by Disability Services Australia on the 10th of December 2014.

2016



METS was approved as a Smart and Skilled Provider on the 16th of March 2016.

2020



On the 17th of September 2020, METS underwent a change in legal entity to a Company Limited by Guarantee with its business name then becoming Macquarie Employment Training Service Limited, trading as METS. METS moved from Glendenning to 1, 247 King Street Mascot on the 23rd of October 2020, and embarked upon a digital transformation project developing an online Learning Management System 'Online@METS', transforming paper based courses into online resources and assessments, enabling students to enrol online via VETenrol, working towards more efficient administration processes and an online payment gateway.



2021

After 30 years of dynamic growth, METS offers a wide range of courses across numerous industries. In recognition of the important contribution METS makes in the VET sector Training Services (NSW Department of Education) invited METS to apply for a High Performing Provider contract placing METS in the top 10% of providers in the state, giving METS greater access to offer government-funded programs such as the Skilling for Recovery, Skill Up from Home and More Jobs More Care initiatives. The future at METS is exciting, positioned strongly to continue our legacy as a highly respected provider of Childcare qualifications whilst continuing to grow online learning opportunities Australia wide, in addition to our current expansion into the huge growth sectors of Disability and Community Services.



WHY CHOOSE METS?

ACCELERATE YOUR CAREER WITH METS

METS is a leading RTO and approved Smart & Skilled Provider

We deliver nationally-recognised qualifications within the Children's Services, First Aid, Individual Support and Disability, Business, Retail, Community Services and Supply Chain Operations industries.

At METS, we value diversity and inclusion and believe that everyone has the potential to learn. We have a customer-centric approach, offering a variety of learning options to best suit the needs, wants and career aspirations of our students. METS enables our students to gain knowledge and skills that are not just essential to a job, they can pursue their personal career aspirations securing new opportunities for personal and professional growth, and in doing so they keep many of Australia's key industries going.

METS takes pride in providing people with qualifications within high skill demand areas, such as Childcare and Disability, to meet the Australian labour market current, emerging and future workforce skills needs.

We are committed to providing quality training and assessment that upholds the integrity of the qualifications we deliver and allows people to develop to their full potential. Our qualified and experienced trainers understand the needs and demands of the sectors they specialise in, delivering quality training through innovative and creative approaches. They complete professional development and regularly update their knowledge and currency in the industry areas they teach and assess.

METS qualifications are highly regarded by employers. We cater to individuals, small, medium and large businesses, schools and school industry partnerships, government, employment service providers, community groups and not for profit organisations. Training outcomes achieved through METS are well above the Australian National Averages, a reflection of not only the calibre of our learners but also the delivery and support METS clients receive from our trainers and student support team.



88%
Student
Satisfaction



93%
Personal
Benefit

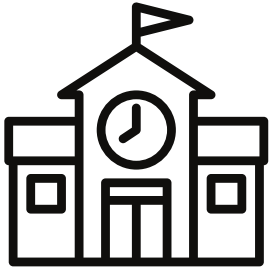


91%
Employment
Benefit



89%
Training
Relevance

TRAINING FOR YOUR FUTURE



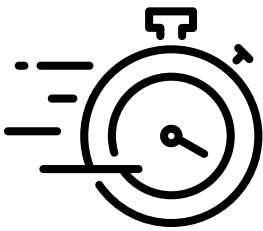
Study with METS while at school

- Gain credit towards an industry-recognised qualification as part of your secondary studies
- Courses, including School Based Traineeships (SBAT), may contribute towards your HSC
- Contact your career advisor about options available to you



Traineeships

- Earn while you learn
- Combine on-the-job training with structured study and skills development while working towards a nationally-recognised qualification
- Full time, part-time, or via a school-based traineeship



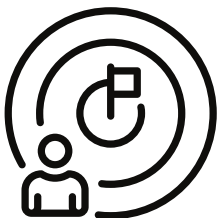
Skill up with short courses

- Choose from a variety of short courses across a wide range of industries
- Courses can be completed over weeks or even days
- Learn skills to enhance your current role, or gain confidence to take the next step in your career



Online@METS

- Enjoy easy access to our extensive learning resources, as well as real-time interactions with dedicated, industry experienced trainers
- Get the real-world experience through traineeships and complete the course work on our digital platform
- Complete CPR & First Aid virtually
- A variety of micro-credential courses with many more coming soon



Virtual instructor-led and classroom-based training

- METS virtual classrooms offer interactive instructor-led sessions, discussion forums and learning activities where students receive the full classroom experience interacting with trainers and classmates
- Virtual classrooms take place in a live, synchronous setting, catering to students no matter where they are



LearnAbility@METS

- Empowers learners with a disability or learning difficulty to take the next step towards employment goals, and in the process grow in confidence and independence
- Explore training and education pathways through on-the-job training whilst gaining nationally-recognised Units of Competency



Courses

METS is a leading RTO and approved Smart & Skilled Provider

We deliver nationally-recognised qualifications within the Children's Services, First Aid, Individual Support and Disability, Business, Community Services, Retail, Hospitality and Supply Chain Operations industries.

BSB20120 Certificate II in Workplace Skills

BSB30120 Certificate III Business

BSB40520 Certificate IV in Leadership and Management

CHC32015 Certificate III in Community Services

CHC33015 Certificate III in Individual Support

CHC43115 Certificate IV in Disability

CHCPRT001 Child Protection Online Course

CHC30121 Certificate III in Early Childhood Education and Care

CHC50121 Diploma of Early Childhood Education and Care

CHC50213 Diploma of School Age Education and Care

SIR20216 Certificate II in Retail Services

SIR30216 Certificate III in Retail

SIT20316 Certificate II in Hospitality

SITHACS003 Prepare rooms for guests

TLI20420 Certificate II in Supply Chain Operations

TLI30319 Certificate III in Supply Chain Operations

HLTAID009 Provide cardiopulmonary resuscitation

HLTAID010 Provide basic emergency life support

HLTAID011 Provide First Aid

HLTAID012 Provide First Aid in and education and care setting

HLTINFCOV001 Comply with infection prevention and control policies and procedures



If you would like to know more, please contact METS Business Relationship Manager

 **0437 642 522**



Children's Services



**Child Protection
Full Course
or
Refresher**

**CHC30121
Certificate III
in Early
Childhood
Education and
Care**

**CHC50121
Diploma of
Early
Childhood
Education and
Care.**

**CHC50213
Diploma of
School Age
Education and
Care**

**METS is the leading RTO in
the Children's services
sector with over 600
students currently enrolled.**

Community/Disability Services

A photograph of a man and a woman smiling and looking at each other. The man is on the left, wearing a blue shirt, and the woman is on the right, wearing a light blue striped shirt. They are both smiling warmly.

CHC33015
Certificate III
in Individual
Support

CHC32015
Certificate III
in Community
Services

CHC43115
Certificate IV
in Disability

With significant growth in these sectors METS is strongly positioned to support the development and capability of increasing workforce demands through subsidised skill sets and full qualifications.

Supply Chain Operations



TLI20420
Certificate II in
Supply Chain
Operations

TLI30319
Certificate III
in Supply
Chain
Operations

With the exponential growth in online sales, there are plenty of opportunities for new roles in the logistics sector. METS is interested in working with large operators to tailor training to meet industry needs.

Retail & Hospitality

BSB20120
Certificate II
Workplace
Skills

SIR20216
Certificate II
in Retail
Services

SIT20316
Certificate II
in Hospitality

SIR30216
Certificate III
in Retail

As businesses prepare for life after the pandemic there is optimism for a prosperous future in these industries which provide invaluable transferable life skills. METS has strong interest from national hospitality groups to partner in on-the-job training.

CPR & First Aid

HLTAID012
Provide an
Emergency First
Aid Response in
an Education and
Care Setting

HLTAID011
Provide First Aid

HLTAID009
Provide
Cardiopulmonary
Resuscitation
(CPR)

We deliver face-to-face and virtual CPR & First Aid with the capability to deliver virtual training Australia wide from January 2022.

Business & Leadership



BSB20120
Certificate II
Workplace Skills

BSB30120
Certificate III in
Business

BSB40520
Certificate IV in
Leadership and
Management

METS has an interest across numerous sectors for leadership development programs and is keen to tailor training to meet specific organisation's needs.

Short Courses

Reskilling for Recovery
Skill Up from Home

SG00001100
Child Protection

SG000080261
**Statement of
attainment in
Workplace Skills**

SG00006958
**Statement of
attainment in
Individual
Support**

HLTS00064
Infection Control

In addition to these short courses METS is committed to developing a suite of micro-credentials via our online learning platform.



Online@METS

Our aim at METS is to provide quality training and assessment that upholds the integrity of the qualification and allows people to develop to their full potential. Our qualified and experienced trainers understand the needs and demands of the sector, delivering quality training through innovative and creative approaches to make learning active, engaging and relevant.

As we move to more sustainable models for today’s learners, we bring all these strengths to the table in developing state-of-the-art online learning tools to give our learners the best learning experience alongside a flexible delivery model that allows them to study wherever and whenever best suits their needs.

Do you need choice and flexibility for your studies?

Whether you’re a busy professional, a new entrant trainee or want more time to spend with your family, our intuitive online learning portal will help you make the most of your learning time.

Online@METS provides greater access to our top-quality training to communities and learners who are keen to further their learning or move into new roles or disciplines but prefer to study remotely or cannot attend campus.

Current online courses available:
Child Protection and Infection Control
Many more coming soon!

Benefits of Online@METS



SCHOOL BASED TRAINEESHIPS (SBATS) WITH METS

METS offers SBATs in:

- **CHC30121 Certificate III in Early Childhood Education and Care**
- **CHC33015 Certificate III in Individual Support**
- **BSB30120 Certificate III in Business**
- **SIR30216 Certificate III in Retail**
- **TLI30319 Certificate III in Supply Chain Operations**

School

Employment and further education

METS



LearnAbility@METS

DIVERSITY, EQUALITY AND INCLUSION

At METS we believe that everybody has the ability to learn in their own way when given the right support. LearnAbility@METS offers this within an on-the-job work experience environment, providing plenty of opportunities for participants to undertake practical, hands-on instructor-led training. Whilst gaining nationally recognised skill sets students develop many transferable skills enhancing their employment opportunities.

LearnAbility@METS is available in Hospitality, Retail, Supply Chain Operations and Business.

Our trainers have a passion for the subjects they teach and experience providing guided practice, additional support and positive and constructive feedback. We aim to maximise the experience for our learners to achieve a high rate of progress in their work and life goals.

The LearnAbility@METS Program is crafted to work with both job seekers and employers to shape job opportunities where identified skill gaps exist in the Australian Labour market, championing diversity, inclusion and equality in the workplace.

What is LearnAbility@METS?

LearnAbility@METS is a unique program for people with a learning difficulty or disability to receive training in a supportive workplace environment with a blend of practical on-the-job and interactive instructor-led training.

Learners complete a short nationally-recognised skill set that may lead to further traineeship opportunities in full qualifications.



What does the program look like?

The program includes:

- Four to six weeks on the job learning, with two days per week practical work experience supported by your trainer
- Induction to the specific industry
- Completion of a short nationally-recognised skill set
- Skill development and capability building incorporating many transferable skills
- Small group sessions designed to minimise anxiety, build self-confidence and encourage self-advocacy

What participants gain?

LearnAbility@METS empowers you to take that next step towards your employment goals, and in the process grow in confidence and independence.

LearnAbility@METS supports learners to:

- Develop new skills and build confidence
- Identify work goals and test these in practical work placements
- Explore training and education pathways to jobs
- Develop employability skills
- Enhance transferable skills
- Acquire practical on-the-job experience
- Gain nationally-recognised Units of Competency

Calling on employers committed to diversity, equality, and inclusion in the workplace?

It is well known that diverse teams foster greater employee engagement and productivity, better problem-solving abilities, tapping into varying perspectives leading to greater levels of innovation. METS is passionate about developing strong links with industry and employers seeking to build or improve upon their DEI programs.

If you are interested in running a LearnAbility program at your workplace, we would love to work with you on customising a program to meet your specific needs.



More Jobs More Care

METS is positioned to positively contribute to the increased need upon the VET sector to deliver training for the Disability industry, directly contributing to the objectives of the NDIS National Workforce Plan 2021-2025, with greater numbers of trained disability support workers available across the country, contributing to placing well-qualified disability workers into the 90,000 additional positions that need filling over the next five years.

In partnership with Apprenticeship Careers Australia and the NSW Government, via the Department of Communities and Justice, METS will be delivering a pre-employment talent development program known as More Jobs More Care (MJMC).

The program will provide students with the base skills and accreditation required to work as support workers in the National Disability Insurance Scheme (NDIS) sector. This program will also provide a formal pathway to attain a nationally-recognised Certificate III level qualification via the completion of an Individual Support (Disability Traineeship). The MJMC Program includes the delivery of approved formal accredited training, delivered by METS, in accordance with the Smart & Skilled Training Services NSW requirements.

Phase 1 commences October 2021 with the last course commencements by June 30, 2022.

Training is over 3 weeks duration and includes:

- HLTINF01: Comply with infection prevention and control policies and procedure
- HLTWHS002: Follow safe work practices for direct client care
- CHCCOM005: Communicate and work in health or community services
- HLTAID003: First Aid
- Quality Safety & You (NDIS Module)

Work experience: 15 hours of work experience will be organised during the 3-week course. At the completion of training, the participants will commence a Cert III Individual Support Traineeship.

Source: <https://www.dss.gov.au/disability-and-carers-publications-articles/ndis-national-workforce-plan-2021-2025>



METS capability to deliver traineeships to Disability Support Workers

METS is able to provide Cert III Individual Support (Disability) and Cert IV Disability skill sets and traineeships to disability support workers, through a 12-month on-the-job traineeship with government incentives for eligible employers.

Traineeships Case Study

Benefits to disability service provider:

- Lead the way in the Sector with qualified staff, to meet the objectives of the NDIS National Workforce Plan with greater numbers of trained disability support workers available across the country, contributing to placing well-qualified disability workers into the 90,000 additional positions that need filling over the next 5 years
- Ability for Talent Acquisition team to attract higher calibre future Support Workers (Increased interest in SEEK ads when Traineeships are offered)
- NSW payroll tax exemptions for eligible employers
- Government funding per part-time employee who complete is \$1500 pp. If 135 employees are put on traineeships a total of \$202,500 in government incentives offsets payroll expenses for staff attending training.
- Existing workers (employed more than 3 months full time or 12 months part-time) can also participate with a fee for service payments. The employer may still get incentives and METS can advise on this per employee prior to putting staff into a traineeship
- The cost to the business is 3 hours paid training per week for trainees to attend virtual instructor-led online classes (cost of training and backfill) offset by the Govt Incentive to be received, so cost-neutral for the employer.



Providing in-house Learning and Development Solutions

METS is able to provide nationally-recognised skill sets for staff and volunteers, with the ability to contextualise content and modes of delivery. METS is well-positioned to support any L&D team in meeting the many essential and desirable skills their teams require.

For example:

- CPR & First Aid
- Child Protection (required for working with children and vulnerable people)
- Infection Control
- Introduction to Disability skill sets
- Cert III Individual Support Traineeships
- Cert IV in Disability
- Cert III Supply Chain Operations (for example, within packaging factories)
- Cert III Business (for example, for administrative positions)
- Cert IV Leadership and Management skill sets for people leaders

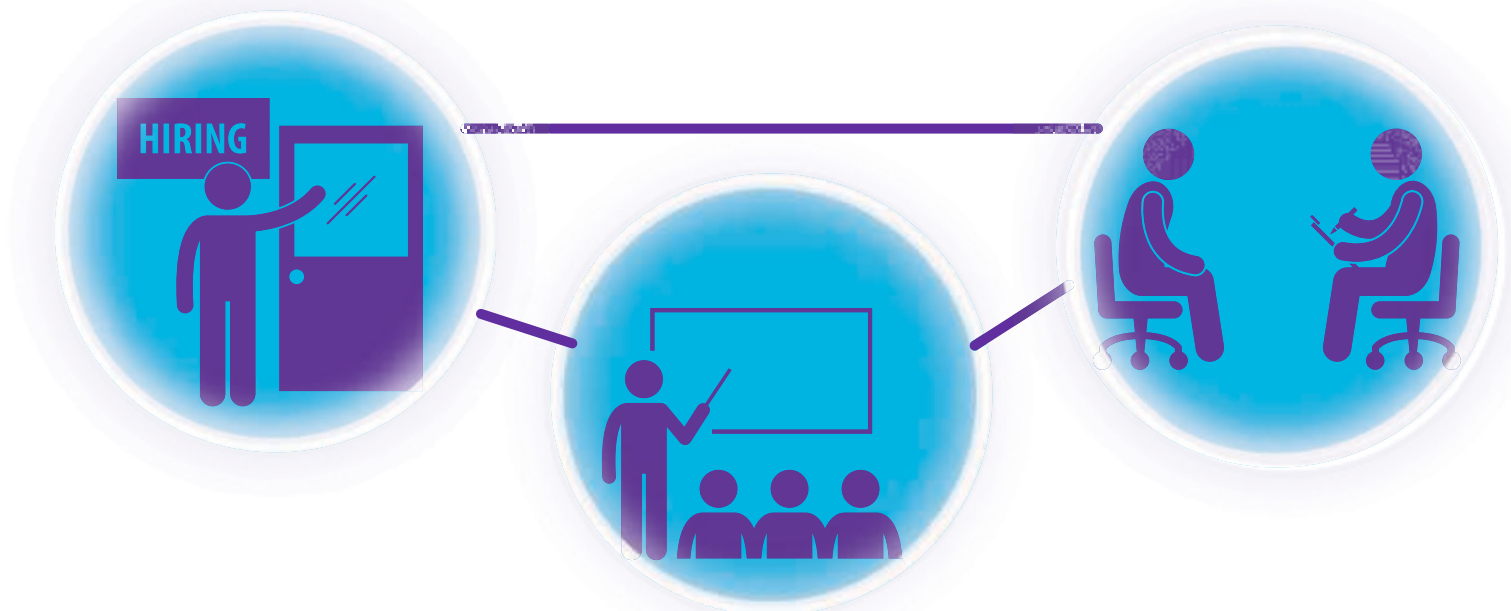
In addition, METS currently delivers a variety of training opportunities to SLES participants and DES clients.



Employment Service Providers

METS currently partners with Employment Service Providers and key stakeholders to deliver a variety of training opportunities to SLES participants, Jobactive and DES clients.

METS believes in the value of education and has a long history of specialising in the provision of training to job seekers. It is a niche market and our trainers have a passion for the subjects they teach and experience providing guided practice, additional support and positive and constructive feedback. We aim to maximise the experience for our learners to achieve a high rate of progress in their work and life goals.





One of many Good News Stories

We're all doing things a bit differently during COVID, but the METS team firmly believes that with the right support students can continue working to achieve their career goals virtually. METS online classes give students and trainers the option to work together virtually, and break courses down into small segments for students to learn and retain information easily.

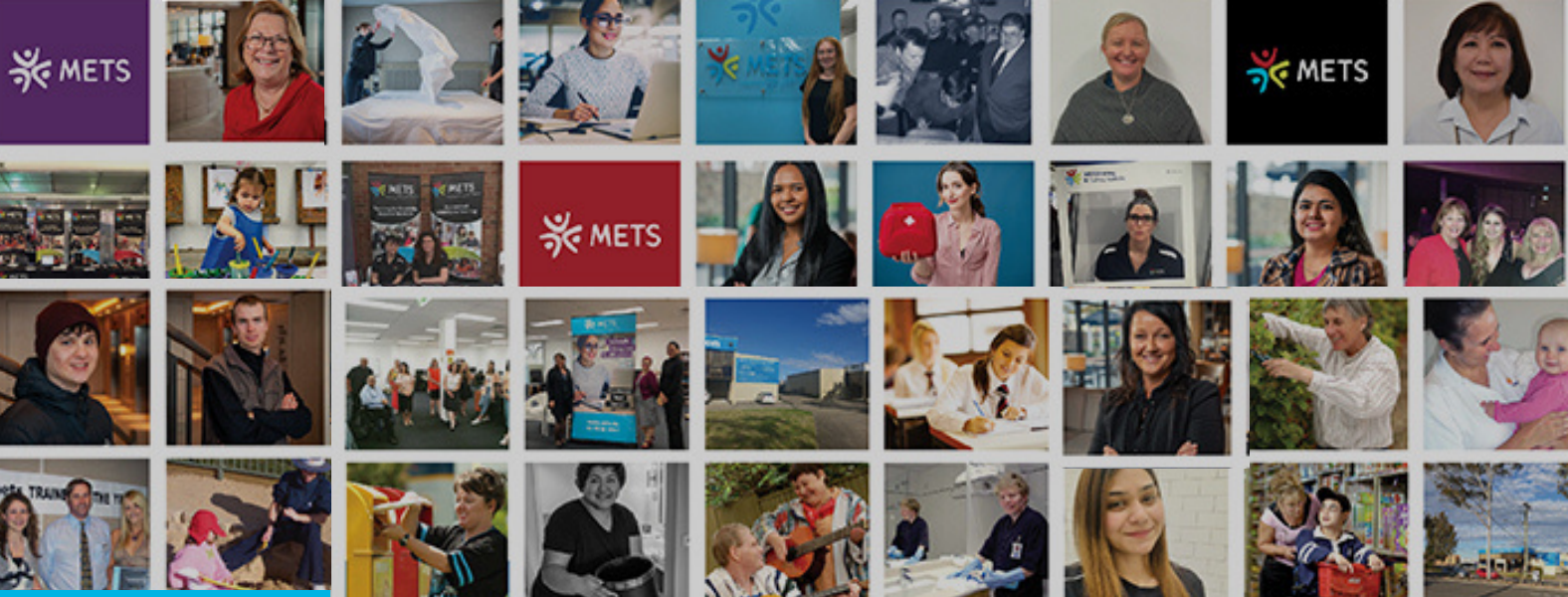
Jordan, a DSA participant undertaking the School Leaver Employment Supports (SLES) Program, started his Certificate II in Warehousing Operations course with METS to kickstart his career in the warehousing industry. Jordan's Employment Consultant was the first to recommend the METS course and while he was nervous about starting initially, meeting and working with Trainer and Assessor Steve put Jordan's mind at ease.

"I am really appreciative of all the support Steve has provided me with throughout the course. I'm really impressed with how he rephrases content to make sure we have all understood the information before moving on," Jordan said.

"He shows all of us students so much respect during class and makes even virtual learning a fun experience that I look forward to it every week. I was even happy to log into class on my birthday!"

DSA's Employment Pathways and METS teams are thrilled to hear how much Jordan is enjoying the course, and that our partnership is creating exciting outcomes for participants.

"It's been amazing to see participants who have maybe been told in the past that they will not amount to anything, working with experienced trainers to achieve nationally-recognised qualifications, build upon their skills and gain so much confidence," said Karlie, Assistant Manager at Bankstown DSA.



30



METS

YEARS

